

EES Car and Bus Procedures

Due to our commitment to provide the highest level of safety for all of our students, EES periodically reviews safety procedures pertaining to car and bus rider pick up and drop off. Due to a current review of these procedures, we feel that a few changes need to be implemented to ensure a safe transition for our bus and car rider students.

Morning Procedures:

1. We have students who meet the bus at EES to be transported to Heard Middle School and Heard High School. Please be aware that there is no school supervision prior to 7:05. Students should not be dropped off until school personnel are on duty to supervise.
2. We ask that **all** students be kept in vehicles until **all buses are on campus and parked**. Once the buses are parked, students may be released from the cars to load the bus or enter the building.

Afternoon Procedures:

Early Car Riders:

1. All early car riders will be released to the back at 3:15. Parents should join the car rider line for their child to be dismissed by the teacher on duty. We ask that **all** students be picked up by the parent driving through the line for pick up. It is a safety issue when parents try to pick up their child by parking. Students **should not** be picked up in the main office during this time.

Late Car Riders:

We will be holding late car riders in the building until the buses have loaded and pulled off campus. Once buses are off campus, parents can form a line to pick up their child. We ask that **all** students be picked up by the parent driving through the line for pick up. It is a safety issue when parents try to pick up their child by parking.